

# **A Guide to assist with the communication between the Guest Artist and School Teacher**

*It is highly recommended that you please read the following before a conversation between the Guest Artist & School Teacher occurs*

Thank you to both the teacher and the guest artist for taking the time to discuss and prepare.

## **Introduction**

All partners can agree that the link conversation between the guest artist and teacher is valuable in arranging a successful delivery of a virtual learning experience. This planning and information-sharing conversation will assist the guest artist to adjust and modify the presentation to meet the needs of the students, who will be eager & enthusiastic to participate in a learning session.

Please keep in mind that a Music Alive Virtual one-hour session is intended to invite all students to actively participate as much as possible in that time frame; namely, that the students are “doing” something. To clarify, after the greeting and introduction at the beginning, it is highly recommended that the session take on a “back and forth” nature, with the guest artist presenting and demonstrating followed by student activity, and then the guest artist speaking again, followed by another student activity, and so on.

## **Suggestions**

- ✓ Select a date and time
- ✓ Inform Music Alive that a date & time is confirmed
- ✓ Read-over the: Guest Artist Guidelines & Virtual Technical Guide Information
- ✓ Select a date and time to test the link to address / resolve any technical issues (Audio & Video)
- ✓ During your conversation, the teacher is encouraged to provide additional information about the expected goals of/for the session, from their perspective
- ✓ During your conversation, the guest artist is encouraged to provide additional information about what equipment is required for the session and to clarify for the teacher how & when the students are to participate
- ✓ During the conversation, the guest artist is encouraged to clarify for the teacher what can be done prior to the session in preparation, and perhaps offer some ideas about what the students will be expected to do throughout the session
- ✓ Music directors/teachers should feel free to interject during the presentation to have the guest artist clarify any instructions being given to the students and to request that the instructions with respect to the use of instruments by the students in the session be very specific in nature, before the students are asked to play the instruments

- ✓ Music directors are encouraged to clarify any answers in the “question and answer” period at the end, if there's any ambiguity
- ✓ It's a good idea for music directors of younger students especially to request ahead of time that some kind of engaging activity be interspersed intermittently throughout the presentation as opposed to a lot of talking at the beginning and all the activity at the end.

Thank you!

Music Alive is hopeful that the above will assist all partners to arranging an interesting and inspiring virtual learning session.